

**AUTHORIZATION TO RELEASE PLACEMENT CREDENTIALS TO
LEGITIMATE THIRD PARTIES**

I HEREBY AUTHORIZE THE UNIVERSITY OF MONTANA – WESTERN OFFICE OF CAREER SERVICES TO DISTRIBUTE MY PLACEMENT CREDENTIALS TO LEGITIMATE HIRING OFFICIALS OR TO AUTHORIZED UNIVERSITY PERSONNEL AS DEFINED IN THE FAMILY RIGHTS AND PRIVACY ACT OF 1974 OR ITS SUBSEQUENT AMENDMENTS AND INTERPRETATIVE REGULATIONS.

SIGNATURE _____

PRINT NAME _____

DATE _____

AUTHORIZATION TO ESTABLISH AND MAINTAIN PLACEMENT CREDENTIALS

I have been informed and understand my rights of inspections and review under the Family Educational Rights and Privacy Act of 1974 as it applies to the establishment and maintenance of placement credentials with the Office of Career Services of The University of Montana Western.

Non-confidential credentials: I understand that this type of file will be open for my inspection and review upon personal written request under the terms of the Family Education rights and Privacy Act of 1974. Persons asked to submit recommendations into my file shall be informed that their references are non-confidential.

Signature _____

Print Name _____

Date _____

**THIS SHEET WILL BE KEPT ON FILE WITH CAREER SERVICES.
IT WILL NOT BE INCLUDED IN YOUR PLACEMENT CREDENTIALS.**