

Arthur Conan Doyle

221 B Baker Street
London,
England
(555) 555-5555
arthurconandoyle@aol.com

Professional Objective

To obtain an elementary teaching position where I can positively impact students and prepare them for academic success.

Education

Azuza Pacific University, Azusa, CA
Master of Arts in Education: Digital Teaching and Learning
Expected Date of Completion: September 2014

University of California, San Diego
Bachelor of Arts in Communication, May 2012
GPA: 3.9/4.0

Honors & Awards

Magna Cum Laude, Dean's list (6 of 8 semesters)
Omicron Delta Kappa, National Leadership Honors Society
Collegiate Leadership Internship Program Grant August 2011
The Dave McNasby Leadership Award April 2011

Skills & Qualifications

Outgoing, dependable, honest, dedicated, disciplined, and organized, as well as a creative individual and team player with strong interpersonal, organizational, and analytical skills. Focused on productivity and is an enthusiastic worker. Proficient in Microsoft Office tools (Word, PowerPoint, Outlook, and Excel) and web browsing. Bilingual (English and Spanish).

Student Teaching

Las Cruces Elementary School Las Cruces, NM 1/2013 - 6/2014
Substitute Creative Writing Teacher

- Strengthened student's writing, and analytical skills by developing team-based word guessing games. This introduced an element of fun and challenge, while helping with vocabulary.
- Motivated students and encouraged interaction by story telling. Tutored and mentored students after hours and worked closely with parents on the management of their child's homework assignments.
- Created clear, and comprehensive rubrics for students to use as guides for all work completed to best assess student work.

Other Work Experience

Walt Disney World Orlando, FL Summer 2009
Greeter

- Assisted guests with directions and provided guidance on attractions. Achieved perfect attendance and was given the Outstanding Guest Care Award for July, 2009.

The Waltham Family Las Cruces, NM 9/2009 - Present
Private Tutor

- Provide one-on-one tutoring for a special needs child. Assist with homework and test preparation. This child has gone from a D average to B+, and made the honor role for the first time for the Spring semester.

Volunteer Activities

Jefferson County Relay for Life, *Organizer* 2009, 2010, 2012

Las Cruces Little League, *Umpire*, 2010

Phi Kappa Tau National Fraternity, *Facilitator*

APU Alumni Association, *Fundraiser*